

NOTICE OF A PUBLIC MEETING

AN AGENDA OF A REGULAR MEETING OF THE *Fort Concho Museum Board*
THE CITY OF SAN ANGELO, TEXAS
Tuesday, December 16, 2014 3:30 pm
Fort Concho Officers' Quarters 8
215 East Avenue D

FORT CONCHO'S OFFICERS' QUARTERS 8 IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ADDITIONAL ASSISTANCE IS NEEDED TO OBSERVE OR COMMENT, PLEASE NOTIFY THE FORT CONCHO BOARD LIAISON, BOB BLUTHARDT, 630 South Oakes, 481-2626 AT LEAST 24 HOURS PRIOR TO THE MEETING.

*As a courtesy to those in attendance, please place your cell phone on "Silent" or "Vibrate"
Thank You!*

I. OPEN SESSION

- A. Call to Order
- B. Determination of a quorum
- C. Approval of excused absences
- D. Introduction of Guests
- E. Presentations
- F. Public Comment

The Board takes public comment on all items in the Regular Agenda. Public input on a Regular Agenda item will be taken at its appropriate discussion. Public input on an item not on the Agenda or Consent Agenda may be identified and requested for consideration by the Board at this time. The Board may request an item to be placed on a future agenda, or for a Consent Agenda item, to be moved to the Regular Agenda for public comment.

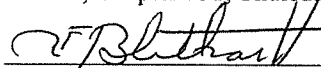
II. CONSENT AGENDA

- 1. Consideration of approving the November 18, 2014 Regular Meeting minutes.
- 2. Treasurer's Report
- 3. Site Manager's Report

III. REGULAR AGENDA: PUBLIC HEARING AND COMMENT

- 4. Fort Concho Foundation Report
 - 5. Update on Funding for New Grierson Letters Collection Purchase
 - 6. Report on 2014 Christmas at Old Fort Concho
 - 7. Building & Grounds Report
 - 8. Update on Contract Process with Antenora Architects
 - 9. Discussion on Building Rental Rates for Non Profits
 - 10. Future Agenda Items
 - 11. Discussion Regarding New Board Positions and Officers for 2015
 - 12. Adjournment
- Consideration of next meeting date, Tuesday, January 20, 2015

Given by order of the Fort Concho Museum Board and posted in accordance with Title 5, Texas Government Code, Chapter 551, Thursday, December 11, 2014 at 3:30 pm.


Robert F. Bluthardt
Site Manager
Fort Concho

SECRETARY'S MINUTES

FORT CONCHO MUSEUM BOARD MINUTES

The Fort Concho Museum Board met Tuesday, November 18, 2014 at 3:30 p.m. in Officers Quarters #8 for the regularly scheduled meeting.

Board Members present - Dr. Ken Heineman, Monty Stanley, Dana Gray, Harry Thomas, Martha King, James Dusek, Darrin Fentress, Amber Smith, Lori Barton, Mark Priest and Greg Stephens. New Board Member Kathy Keane

Board members absent - Denise Bloomquist, Cheryl Bricken and LTC Jason Hallock

Staff present: Bob Bluthardt, Site Manager

Guest - Pamela Miller, CVB and representing LTC Jason Hallock, Lt Tony Stickler and Lt Brandon Peer.

The board president, Greg Stephens, called the meeting to order at 3:33 p.m.

Approvals of excused absences - All absences were excused.

Introduction of Guest - Mr. Bluthardt introduced Pamela Miller from CVB and she said the billboards for the outlying areas for CaOFC will be going up Monday. There will be a Videographer here during CaOFC to update videos for CVB. A reporter from AAA Publication was here and did a great story on San Angelo and Fort Concho that will be published November, 2015.

Presentations - None

Public Comment - None

Secretary's Minutes - The October 21, 2014 minutes were approved as written.

Treasurer's Report - Mark Priest, reviewed revenue's for CaOFC and Rental of buildings are up. Rate increase for Fort Concho Buildings was approved by City Council on October 28, 2014.

Site Manager's Report - Mr. Bluthardt reviewed Civil War talk, Thank You Supper, Halloween Night Tours, Veteran's Day Parade, Celebration of volunteer Margie Matheny and "En Plein Air" events that took place during October.

Mr. Bluthardt thanked the Army for their help November 15 and 22 for helping with general cleaning and maintenance of the buildings.

Fort Concho Foundation - Mr. Stephens said the investments are up after the elections. We have made back all the money from the funds that were taken at the beginning of the year to use as operating funds for 2014. The foundation board will be reviewing the investments at the January, 2015 meeting and will be taking up to 5% on a 3 year rolling average of the three funds money for 2015 Operations. Fort Concho Foundation Board also authorized Mr. Bluthardt to offer the party offering the Grierson Letters \$10,000 for second batch.

Discussion of Funding Options for New Grierson Letters Collection - First batch of letters will be on display on during CaOFC and several people will be meeting with major donors about the purchase of the second set of Grierson letters.

Christmas at Old Fort Concho Update - Mr. Bluthardt reported that all merchant booths for 2014 are filled. Sponsorships are \$34,500 for 2014 which is double the amount from 5 years ago. Publicity is going strong and billboards for San Angelo are up.

Building & Grounds Report - Mr. Bluthardt reported that the staff is getting ready for CaOFC. Maintenance staff is down one position since the first of the year and no prospects of getting filled before 2015.

Mr. Bluthardt also gave an update on the Band Stand. Texas Historical Commission stated that there were areas of the plans that didn't match the numbers. New plans have been submitted and THC has 30 days to respond to the new proposal. Mr. Bluthardt has a meeting with city Design and Historic Review Commission to review the plans for the band stand.

Review and Proposed Scope of Services by Anthenora Architects for Visitor Center Project - Mr. Thomas made the motion that the proposal from Anthenora Architects we sent to city legal for Visitor Center Feasibility Study. Ms. Keane seconded the motion. Motion was approved by unanimous vote.

Future Agenda Items - E-mail will be sent to the board members to see if a quorum will be present for the December 16, 2014 meeting. If a quorum is not present the meeting will be cancelled.

Next meeting will be December 16, 2014.

The meeting was adjourned at 4:25 p.m.

Respectfully submitted,



Dana Gray
Vice President acting for Denise Bloomquist, Secretary

TREASURER'S REPORT

FORT CONCHO MUSEUM MONTHLY INCOME COMPARISONS - November

	Nov/2014	Nov/2013	Nov/2012	Nov/2011	Nov/2010	Nov/2009	Nov/2008	Nov/2007	Nov/2006	Nov/2005	Nov/2004	Nov/2003	Nov/2002
Admissions	1154.00	1265.00	\$924.00	\$998.00	\$1,240.00	\$779.00	\$287.00	\$1,571.00	\$489.00	\$616.00	\$956.00	\$421.00	\$563.00
Shop/Taxable	1047.00	1112.00	\$1,604.00	\$1,445.00	\$1,419.00	\$1,438.00	\$1,096.00	\$1,738.00	\$1,942.00	\$1,003.00	\$1,227.00	\$1,188.00	\$952.00
Shop/Non Tax	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$0.00	\$110.00	\$15.00	\$0.00
Christmas	13,882.00	6829.00	\$12,455.00	\$8,093.00	\$9,670.00	\$12,935.00	\$5,644.00	\$12,150.00	\$14,533.00	\$13,700.00	\$6,038.00	\$7,026.00	\$6,824.00
Membership	210.00	5070.00	\$200.00	\$320.00	\$110.00	\$285.00	\$260.00	\$250.00	\$300.00	\$200.00	\$200.00	\$125.00	\$625.00
Living Hist.	0	0	\$300.00	\$21.00	\$0.00	\$0.00	\$2,300.00	\$119.00	\$0.00	\$365.00	\$0.00	\$100.00	\$1,396.00
Rent	8075.00	6701.00	\$6,145.00	\$2,590.00	\$3,075.00	\$2,150.00	\$95.00	\$5,150.00	\$1,655.00	\$1,605.00	\$2,268.00	\$525.00	\$1,687.00
Misc.	135.00	1293.00	\$320.00	\$370.00	\$56.00	\$0.00	\$87.00	\$0.00	\$29.00	\$0.00	\$239.00	\$126.00	\$48.00
Donations	250.00	0	\$0.00	\$297.00	\$125.00	\$168.00	\$0.00	\$150.00	\$200.00	\$132.00	\$322.00	\$295.00	\$54.00
FC Press Tax	0	0	\$0.00	\$0.00	\$0.00	\$19.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37.00	\$5.00
FC Press Non	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$17,500.00	\$0.00	\$0.00	\$0.00	\$222.00	\$139.00	\$125.00
State Bldgs	24,167.00	25,000.00	\$25,000.00	\$24,583.00	\$23,450.00	\$20,606.00	\$12.00	\$15,833.00	\$10,800.00	\$10,833.00	\$10,000.00	\$9,750.00	\$8,340.00
Discounts	0	0	\$1.00	\$14.00	\$0.00	\$0.00	\$0.00	\$4.00	\$3.00	\$6.00	\$19.00	\$9.00	\$0.00
Spec Events	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$445.00	\$499.00	\$0.00
Spec Projects	0	0	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$581.00	\$0.00	\$0.00
Interest	0	0	\$24.00	\$22.00	\$16.00	\$28.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$0.00	\$0.00
Prog/Wshop	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00
Vending	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206.00	\$259.00	\$154.00	\$0.00	\$0.00	\$0.00
TOTAL	73,127.00	68,103.00	\$46,973.00	\$38,753.00	\$39,161.00	\$38,608.00	\$27,281.00	\$37,183.00	\$30,211.00	\$28,616.00	\$22,627.00	\$20,255.00	\$20,619.00

Year-To-Date Income October-November/2014

Category	Projected FY 2015	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07
Attendance	14,000	1,899	1,955	1,914	1,780	3,268	1,546	1,568	2,146	1,059
Sales/Taxable	24,000	2,098	2,372	2,839	2,513	4,115	2,807	2,087	2,536	3,971
Sales Non-Tax	250	0	0	0	0	0	200	71	12	0
Programs/Workshops	2500	0	0	36	0	0	0	0	0	0
Special Events	5000	500	0	0	0	0	60	0	0	0
Xmas Event	100,000	49,082	34,779	29,180	17,793	20,770	26,310	21,669	29,076	32,608
Membership	50,000	310	5,140	875	940	245	795	1260	1,125	1,700
Special projects	5,000	0	0	0	500	0	0	0	0	0
Living History	2,000	205	0	300	207	250	118	0	282	0
Museum Press	100	0	0	0	0	0	19	0	0	0
Misc.	12,000	1,082	1,915	772	1,658	948	730	459	502	587
Interest	297	22	2	24	41	41	64	0	0	2
Rent	75,000	17,750	14,557	13,060	8,815	6,025	6,575	4,232	8,700	3,225
State Bldgs	300,000	48,334	50,000	49,166	46,900	41,213	35,000	31,666	21,600	21,666
Donations	2,500	250	45	82	371	225	383	805	267	405
Discounts	0	0	0	10	19	0	0	17	8	11
Vending	0	0	0	0	0	0	0	137	441	487
Total	592,697	121,488	110,765	99,092	83,803	82,787	81,020	67,305	76,761	65,655

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Fort Concho Museum

Summary of Accounts

November 16.7% FY Mark

Account	Budget	11/30/2014	Percentage	Budget	11/30//13	Percentage
I Salaries/Benefits	639,034	98,247	14.20%	578,620	98,328	17.00%
II Supplies/Services	215,151	32,533	15.10%	187,600	30,708	16.40%
III Christmas	48,000	13,283	27.70%	49,000	6,981	14.20%
IV Special Events	5,000	78	1.60%	5,500	258	4.70%
V Living History	9,000	809	9.00%	8,000	1,001	12.50%
VI Gift Shop	15,000	290	1.90%	14,010	173	0.10%
VII Prog/W'shops	2,000	0	0%	2,000	0	0%
VIII Capital Reserve	0	0	0%	28,170	0	0%
TOTAL	933,185	145,240	15.60%	872,900	137,449	15.70%

CITY OF SAN ANGELO, TEXAS
DEPARTMENTAL EXPENDITURE/REVENUE REPORT

REVENUE

November/2014

ACCOUNT NUMBER FUND 420 FORT CONCHO	ACCOUNT DESCRIPTION	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES	ACCOUNTING PERIOD BUDGET	BALANCE
420-0000-347.83-01	ATTENDANCE	14,000-	1,154-	1,899-	0	12,101-	
420-0000-347.83-02	SALES-TAXABLE	24,000-	1,047-	2,098-	0	21,902-	
420-0000-347.83-03	SALES-TAX EXEMPT	250-	0	0	0	250-	
420-0000-347.83-04	PROGRAMS AND WORKSHOPS	2,500-	0	0	0	2,500-	
420-0000-347.83-05	SPECIAL EVENTS-TAX EXEMPT	5,000-	0	500-	0	4,500-	
420-0000-347.83-06	XMAS EVENT-TAX EXEMPT	100,000-	13,882-	49,082-	0	50,918-	
420-0000-347.83-07	MEMBERSHIPS	50,000-	210-	310-	0	49,690-	
420-0000-347.83-08	SPECIAL PROJECTS	5,000-	0	0	0	5,000-	
420-0000-347.83-09	LIVING HISTORY	2,000-	0	205-	0	1,795-	
420-0000-347.83-10	MUSEUM PRESS-TAXABLE	100-	0	0	0	100-	
420-0000-347.83-12	MISC.	12,000-	135-	1,082-	0	10,918-	
420-0000-361.10-00	INTEREST ON INVESTMENTS	297-	0	22	0	319-	
420-0000-363.11-00	RENT	75,000-	8,075-	17,750-	0	57,250-	
420-0000-363.12-00	STATE AND TWC BLDG. RENT	300,000-	24,167-	48,334-	0	251,666-	
420-0000-365.83-01	DONATIONS	2,500-	250-	250-	0	2,250-	
420-0000-380.60-00	DISCOUNTS	50-	0	0	0	50-	
420-0000-391.20-00	TRANSFER FROM GENERAL	290,488-	24,207-	48,415-	0	242,073-	
420-0000-391.85-00	TRANSFER FROM FUND 410	50,000-	0	0	0	50,000-	
* REVENUE		933,185-	73,127-	169,903-	0	763,282-	
** FORT CONCHO		933,185-	73,127-	169,903-	0	763,282-	
*** FORT CONCHO		933,185-	73,127-	169,903-	0	763,282-	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES	BALANCE
DIV 01 FORT ADMINISTRATION						
420-6301-453.01-10	FULL-TIME SALARIES	436,928	33,263	66,445	0	370,483
420-6301-453.01-30	OVERTIME	16,000	1,067	1,363	0	14,637
420-6301-453.01-40	LEAVE PAYOFFS	0	480	480	0	480-
420-6301-453.01-60	CAR ALLOWANCE	3,840	320	640	0	3,200
420-6301-453.02-10	GROUP INSURANCE	58,318	4,503	9,005	0	49,313
420-6301-453.02-11	RETIREE INSURANCE	11,000	915	1,829	0	9,171
420-6301-453.02-20	FICA	32,125	2,551	5,000	0	27,125
420-6301-453.02-30	RETIREMENT	74,855	6,432	12,621	0	62,234
420-6301-453.02-60	WORKERS COMP. INSURANCE	5,968	436	864	0	5,104
420-6301-453.03-30	CONTRACT SERVICES	10,000	1,649	4,559	30	5,411
420-6301-453.03-33	COMPUTER MAINTENANCE	1,000	0	0	0	1,000
420-6301-453.03-50	SPECIAL SERVICES	500	198	198	0	302
420-6301-453.04-11	WATER/SEWER UTILITIES	15,000	1,289	2,501	0	12,499
420-6301-453.04-12	NATURAL GAS	7,500	286	574	0	6,926
420-6301-453.04-13	ELECTRICITY	70,000	4,536	4,536	0	65,464
420-6301-453.04-23	CUSTODIAL	5,000	288	288	0	4,712
420-6301-453.04-31	BLDG. & GROUNDS MAINT.	44,004	11,010	11,174	0	26,166
420-6301-453.04-32	EQUIPMENT MAINTENANCE	500	0	0	0	500
420-6301-453.04-33	VEHICLE MAINTENANCE	8,000	356	712	0	7,288
420-6301-453.04-42	RENT OF EQUIPMENT	8,500	1,095	1,095	0	7,405
420-6301-453.05-30	COMMUNICATION	15,000	1,182	2,251	0	12,749
420-6301-453.05-31	CELLULAR PHONE	3,000	191	450	0	2,550
420-6301-453.05-40	ADVERTISING	2,500	0	0	0	2,500
420-6301-453.05-50	PRINTING & COPYING	2,000	18	18	0	1,982
420-6301-453.05-80	TRAVEL & LODGING	2,500	0	437	0	2,063
420-6301-453.05-81	MILEAGE	750	0	0	0	750
420-6301-453.05-91	PROF. DUES & SUBSCRIPTIONS	2,500	1,045	1,145	0	1,355
420-6301-453.06-10	OFFICE SUPPLIES	3,200	700	874	0	2,326
420-6301-453.06-12	MINOR APPARATUS & TOOLS	1,500	301	301	0	1,199
420-6301-453.06-13	UNIFORMS	1,000	0	0	0	1,000
420-6301-453.06-14	POSTAGE & SHIPPING	3,500	191	571	0	2,929
420-6301-453.06-16	GENERAL SUPPLIES	1,500	39	39	0	1,461
420-6301-453.06-26	GASOLINE	4,000	295	509	0	3,491
420-6301-453.06-30	FOOD	1,000	301	301	0	699
420-6301-800.07-44	TECHNOLOGY CAPITAL	1,197	0	0	0	1,197
* EXPENDITURE						
		854,185	74,937	130,780	14,183	709,222
** FORT ADMINISTRATION						
		854,185	74,937	130,780	14,183	709,222

II Supplies/Services

I Salaries/Benefits

CITY OF SAN ANGELO, TEXAS
DEPARTMENTAL EXPENDITURE/REVENUE REPORT

November/2014

ACCOUNT NUMBER ACCOUNT DESCRIPTION
FUND 420 FORT CONCHO
DEPT 63 FORT CONCHO
DIV 02 CHRISTMAS EVENT

ACCOUNT NUMBER	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES
420-6302-453.03-50 SPECIAL SERVICES	15,000	8,533	9,533	2,900
420-6302-453.04-23 CUSTODIAL	500	0	0	0
420-6302-453.04-42 RENT OF EQUIPMENT	250	0	0	0
420-6302-453.05-40 ADVERTISING	14,000	0	0	0
420-6302-453.05-50 PRINTING & COPYING	250	0	0	0
420-6302-453.05-80 TRAVEL & LODGING	3,000	129	129	0
420-6302-453.06-10 OFFICE SUPPLIES	1,000	655	1,102	0
420-6302-453.06-14 POSTAGE & SHIPPING	500	76	330	0
420-6302-453.06-16 GENERAL SUPPLIES	7,500	1,884	1,884	0
420-6302-453.06-30 FOOD	6,000	305	305	0
EXPENDITURE	48,000	11,582	13,283	2,900

ACCOUNT NUMBER ACCOUNT DESCRIPTION
FUND 420 FORT CONCHO
DEPT 63 FORT CONCHO
DIV 03 SPECIAL EVENTS

ACCOUNT NUMBER	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES
420-6303-453.03-50 SPECIAL SERVICES	1,000	0	0	0
420-6303-453.04-42 RENT OF EQUIPMENT	500	0	0	0
420-6303-453.05-40 ADVERTISING	750	0	0	0
420-6303-453.05-50 PRINTING & COPYING	500	0	0	0
420-6303-453.06-14 POSTAGE & SHIPPING	250	0	0	0
420-6303-453.06-16 GENERAL SUPPLIES	1,000	0	0	0
420-6303-453.06-30 FOOD	1,000	42	78	0
EXPENDITURE	5,000	42	78	0

CITY OF SAN ANGELO, TEXAS
DEPARTMENTAL EXPENDITURE/REVENUE REPORT

November/2014

ACCOUNT NUMBER ACCOUNT DESCRIPTION
FUND 420 FORT CONCHO
DEPT 63 FORT CONCHO
DIV 03 SPECIAL EVENTS

ACCOUNT NUMBER	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES
420-6303-453.03-50 SPECIAL SERVICES	1,000	0	0	0
420-6303-453.04-42 RENT OF EQUIPMENT	500	0	0	0
420-6303-453.05-40 ADVERTISING	750	0	0	0
420-6303-453.05-50 PRINTING & COPYING	500	0	0	0
420-6303-453.06-14 POSTAGE & SHIPPING	250	0	0	0
420-6303-453.06-16 GENERAL SUPPLIES	1,000	0	0	0
420-6303-453.06-30 FOOD	1,000	42	78	0
EXPENDITURE	5,000	42	78	0

ACCOUNT NUMBER ACCOUNT DESCRIPTION
FUND 420 FORT CONCHO
DEPT 63 FORT CONCHO
DIV 03 SPECIAL EVENTS

ACCOUNT NUMBER	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES
420-6303-453.03-50 SPECIAL SERVICES	1,000	0	0	0
420-6303-453.04-42 RENT OF EQUIPMENT	500	0	0	0
420-6303-453.05-40 ADVERTISING	750	0	0	0
420-6303-453.05-50 PRINTING & COPYING	500	0	0	0
420-6303-453.06-14 POSTAGE & SHIPPING	250	0	0	0
420-6303-453.06-16 GENERAL SUPPLIES	1,000	0	0	0
420-6303-453.06-30 FOOD	1,000	42	78	0
EXPENDITURE	5,000	42	78	0

ACCOUNT NUMBER ACCOUNT DESCRIPTION
FUND 420 FORT CONCHO
DEPT 63 FORT CONCHO
DIV 03 SPECIAL EVENTS

ACCOUNT NUMBER	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES
420-6303-453.03-50 SPECIAL SERVICES	1,000	0	0	0
420-6303-453.04-42 RENT OF EQUIPMENT	500	0	0	0
420-6303-453.05-40 ADVERTISING	750	0	0	0
420-6303-453.05-50 PRINTING & COPYING	500	0	0	0
420-6303-453.06-14 POSTAGE & SHIPPING	250	0	0	0
420-6303-453.06-16 GENERAL SUPPLIES	1,000	0	0	0
420-6303-453.06-30 FOOD	1,000	42	78	0
EXPENDITURE	5,000	42	78	0

ACCOUNT NUMBER ACCOUNT DESCRIPTION
FUND 420 FORT CONCHO
DEPT 63 FORT CONCHO
DIV 03 SPECIAL EVENTS

ACCOUNT NUMBER	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES
420-6303-453.03-50 SPECIAL SERVICES	1,000	0	0	0
420-6303-453.04-42 RENT OF EQUIPMENT	500	0	0	0
420-6303-453.05-40 ADVERTISING	750	0	0	0
420-6303-453.05-50 PRINTING & COPYING	500	0	0	0
420-6303-453.06-14 POSTAGE & SHIPPING	250	0	0	0
420-6303-453.06-16 GENERAL SUPPLIES	1,000	0	0	0
420-6303-453.06-30 FOOD	1,000	42	78	0
EXPENDITURE	5,000	42	78	0

ACCOUNT NUMBER ACCOUNT DESCRIPTION
FUND 420 FORT CONCHO
DEPT 63 FORT CONCHO
DIV 03 SPECIAL EVENTS

ACCOUNT NUMBER	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES
420-6303-453.03-50 SPECIAL SERVICES	1,000	0	0	0
420-6303-453.04-42 RENT OF EQUIPMENT	500	0	0	0
420-6303-453.05-40 ADVERTISING	750	0	0	0
420-6303-453.05-50 PRINTING & COPYING	500	0	0	0
420-6303-453.06-14 POSTAGE & SHIPPING	250	0	0	0
420-6303-453.06-16 GENERAL SUPPLIES	1,000	0	0	0
420-6303-453.06-30 FOOD	1,000	42	78	0
EXPENDITURE	5,000	42	78	0

III Christmas at Old Fort Concho

IV Special Events

BUDGET BALANCE 4,922
BUDGET BALANCE 4,922

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES	ACCOUNTING PERIOD BALANCE
DIV 04 LIVING HISTORY						
420-6304-453.03-50	SPECIAL SERVICES	1,000	0	60	0	940
420-6304-453.05-80	TRAVEL & LODGING	3,000	252	562	0	2,438
420-6304-453.06-12	MINOR APPARATUS & TOOLS	1,000	0	0	0	1,000
420-6304-453.06-13	UNIFORMS	2,000	0	0	0	2,000
420-6304-453.06-16	GENERAL SUPPLIES	1,500	170	170	0	1,330
420-6304-453.06-30	FOOD	500	17	17	0	483
* EXPENDITURE						
		9,000	439	809	0	8,191
** LIVING HISTORY						
		9,000	439	809	0	8,191

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES	ACCOUNTING PERIOD BALANCE
DIV 06 PROGRAMS AND WORKSHOPS						
420-6306-453.05-40	ADVERTISING	350	0	0	0	350
420-6306-453.06-16	GENERAL SUPPLIES	1,250	0	0	0	1,250
420-6306-453.06-30	FOOD	400	0	0	0	400
* EXPENDITURE						
		2,000	0	0	0	2,000
** PROGRAMS AND WORKSHOPS						
		2,000	0	0	0	2,000
*** FORT CONCHO						
		933,185	87,290	145,240	17,233	770,712
**** FORT CONCHO						
		0	14,163	24,663	17,233	7,430

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL BUDGET	MONTH ACTUAL	YEAR TO DATE ACTUAL	ENCUMBRANCES	ACCOUNTING PERIOD BALANCE
DIV 05 GIFT SHOP						
420-6305-453.06-10	OFFICE SUPPLIES	500	0	0	0	500
420-6305-453.06-12	MINOR APPARATUS & TOOLS	500	0	0	0	500
420-6305-453.06-16	GENERAL SUPPLIES	14,000	290	290	150	13,560
* EXPENDITURE						
		15,000	290	290	150	14,560
** GIFT SHOP						
		15,000	290	290	150	14,560

DIRECTOR'S REPORT

Fort Concho Museum Board

Site Manager's Report

November 19 - December 16, 2014

Buildings and Grounds

Our talented maintenance crew finished the replacement to the ceiling in Officers' Quarters 2. The renovations will make that space more attractive for future meetings, events, and perhaps rentals for groups too small for OQ 8 and too big for OQ 1.

The roofers from Waco came to repair the buildings damaged from last June's storm. In the week before the Christmas event set-up period they finished Officers Quarters 8 and 9 plus the chapel. We insisted they not be on the grounds on December 1-7. We expect them to finish all roofs within a few weeks.

A small wind gust took out a section of a tree near Barracks 6 and took out the lights on that main limb. Staff took days in repairing and replacing lights throughout the site before the Christmas event.

We plan to re-surface the floor in Commissary in January, a floor surface installed almost fifteen years ago.

Staff News

We now stand two positions short of our authorized funding levels. The maintenance slot remains open and while we receive an application now and then, we have not seen any applicant that excites us. The part-time guide position now open with the retirement of Cindy Bishop has attracted many applicants and we will be reviewing those in the coming weeks.

We congratulate three Fort Concho staff members who have reached a service mark with the closing of this year. Cory Robinson and Paul Cook have completed ten years of service to Fort Concho and the City of San Angelo. Joe Zapata completes five years. And over at the State Buildings we have Bernie Timm who completed ten years. All will be honored at the annual City Service Awards reception on February 20, 2015.

Nominations

Two members of the board finish their second full terms and can not serve again: Greg Stephens and Dana Gray. Both may serve beyond their end-dates (Dana as of 1-17-15 and Greg as of 2-07-15) until new appointments are made. but the board needs to recommend two new people to Council.

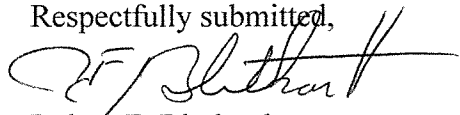
Christmas at Old Fort Concho

As of this writing staff are trying to put "Humpty back together" as we say around here. By all early statistics and accounts, it was one great party over December 5-7, perhaps one of the top two for attendance in the past fifteen years and maybe one of the top three in history for revenue over expenses! New merchants, a few new programs, aggressive marketing and good publicity, increased sponsorship, and, of course, very favorable weather all contributed to a very busy weekend. We needed a "comeback year" after the 2013 frozen event, and I believe we achieved that.

We salute the hundreds of volunteers who committed thousands of hours of service to the event. And I commend our staff to you who stretched ever further than usual to make the event a success for our many guests.

I welcome your thoughts and observations.

Respectfully submitted,



Robert F. Bluthardt
Site Manager

Fort Concho Museum Board

Items for Review and Consideration

December 2014

1. Programs & Events, January/2015
2. Guest Profiles from OQ 4 Sign-In Book at Christmas Event, 2008-2014
3. Comments in Guest Book at Barracks 1, Christmas Event, 2014
4. Top Texas Cities Represented in Guest Book at OQ 4, Christmas Event, 2014
5. States & Foreign Countries Represented in Guest Book at OQ 4, Christmas Event, 2014

Fort Concho Museum Board

Events & Programs

January - 2015

Thursday & Friday, January 1-2 New Year's Holidays
Site closed ; no visitor services

Thursday, January 8 Fort Concho hosts Leadership San Angelo

Monday, January 19 Dr. Martin Luther King Day; offices closed; site open for
self-guided tours

Tuesday, January 20 Fort Concho Foundation, 2:15 pm
Fort Concho Museum Board, 3:30 pm

Christmas at Old Fort Concho

Guest Profiles from Officers' Quarters 4 Sign-In Book

Statistics from 2008 - 2014

	2014	2013	2012	2011	2010	2009	2008
Total Guests Sampled	1420	570	1949	1509	1843	1954	1241
San Angelo/ T. G. County	66.2%	82.5%	66.8%	65.6%	67.2%	65.0%	65.0%
Texas Communities	29.2%	10.5%	28.0%	26.9%	26.2%	29.0%	28.0%
Other States	3.9%	6.9%	3.5%	4.3%	5.2%	5.0%	5.0%
Foreign Countries	0.0%	0.1%	0.2%	0.5%	1.0%	0.5%	1.0%
Unknown	0.5%	0.0%	1.5%	2.7%	0.6%	1.0%	2.0%

Comments/Suggestions

Christmas at Old Fort Concho Guest Sign-In Book
Barracks 1 Exhibit Room December 5-7, 2014

Loved it

Amazing

Fantastic time

All very interesting

Wonderful; thanks

Loved it; used to live here when civilians lived in the old houses, 1948-1950

Enjoyed it; God bless

Love all the work and detail; thanks

I love the whole thing; it is so interesting to learn about everything; thanks

Beautiful

Awesome sauce

Great place

Thank you for keeping history alive

History is the key for the future

Great weekend

Love the time here

Always enjoy; thank you

Awesome and historical

More flowers

More horses

Christmas at Old Fort Concho

December 5-7, 2014 Sign-In Book at Officers' Quarters 4

Top Cities Outside of Tom Green County

Abilene	34
Lubbock	22
Snyder	21
Mertzon &	19
Colorado City	
Dallas	18
Ballinger	17
Midland	14
Round Rock	13
San Antonio	12
Odessa	11
Austin	10

- 9 Miles
- 8 Big Spring, Fort Worth
- 7 Eldorado
- 6 Coahoma, Hermleigh, Sweetwater, Clyde
- 5 Crane, Garden City, Pflugerville, Sonora

1-4: Arlington, Alpine, Brownfield, Big Lake, Bridgeport, Bulverde, Brady, Brownwood, Bronte, Blackwell, Buffalo Gap, Coleman, Cresson, Canyon, Cleburne, Copperas Cove, Carthage, Dimmit, Eden, Eula, Fort Griffin, Grapevine, Gardendale, Georgetown, Hawley, Harlingen, Haskell, Houston, Junction, Kerrville, Keller, Lago Vista, Leander, Levelland, Lohn, Montgomery, Morgan's Point, Menard, McKinney, Merkel, McCamey, Pecos, Palo Pinto, Rock Springs, Rising Star, Springtown, Sundown, Sterling City, St. Lawrence, Santa Ana, Tuscola, Veribest, Whitney, Winters, Yantis, Wall

Sign-in Book at Barracks 1 also recorded guests from Amarillo, Azle, Buda, China Springs, Denton, Farmersville, Glenn Heights, Killeen, McKinney, Midlothian, Monahans, Paradise, Robert Lee, Seminole, Temple, Uvalde, & Venus

Total people outside San Angelo, Tom Green County: 414 29.2%

Christmas at Old Fort Concho

December -7, 2014 Sign-In Book at Officers' Quarters 4

States Represented Outside Texas

- Alabama
- California
- Colorado
- District of Columbia
- Florida
- Georgia
- Hawaii
- Idaho
- Kansas
- Louisiana
- Michigan
- Missouri
- Nevada
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- Tennessee
- West Virginia
- Wisconsin

20 states 56 people: 3.9%

Barracks 1 sign-in book recorded additional states of Washington, New Mexico, and North Carolina

Barracks 1 sign-in book recorded: Germany, Italy, Mexico, China, Korea, and Canada